

**MINUTES**  
**ANNANDALE CITY COUNCIL**  
**November 13, 2023**

**CALL TO ORDER/ROLL CALL:** The City Council of Annandale, Minnesota met for a regular meeting on November 13, 2023 at 6:30 p.m. at the City Hall Council Chambers. Mayor Jonas called the meeting to order at 6:30 p.m.

City Council Present: Jonas, Honsey, Grundy, Czycalla, Wuollet. City Council members absent None. Also, present were Administrator Hinnenkamp, Public Works Director Joe Haller, Assistant City Engineer Nick Peterson, Police Chief Pete Standafer, Planner Nate Sparks, Dennis Cornelius, Brian Bruggemann, Perry Ryan and the Annandale Advocate.

**SET AGENDA:** Staff requested the following item added under New Business- Item 9H- Notice of Engfer Retirement. A motion was made by Wuollet and seconded by Czycalla to approve the agenda as amended. The motion carried unanimously.

All motions are approved unanimously unless otherwise noted.

**MINUTES:** A motion was made by Honsey and seconded by Grundy to approve the minutes of September 11<sup>th</sup>, September 27<sup>th</sup>, September 29<sup>th</sup>, October 2<sup>nd</sup> and October 5<sup>th</sup> meetings as presented.

**VISITORS: NONE**

**PUBLIC HEARINGS:**

**Resolution 23-65 Adopting Special Assessments Delinquent Accounts:** Mayor Jonas opened the public hearing. After hearing no public input, Jonas closed the hearing. A motion was made by Honsey and seconded by Wuollet to approve Resolution 23.65 as presented. **ROLL CALL:** Ayes: Honsey, Czycalla, Wuollet, Grundy, Jonas. Nays: None. Absent: None. Abstain: None. Resolution 23-65 adopted on a 5-aye, 0-nay, 0-absent, 0-abstain vote.

**OPEN FORUM: None**

**CONSENT AGENDA:**

Council removed items T and U from the consent agenda for additional discussion. A motion was made by Honsey and seconded by Czycalla, to approve the Consent Agenda as amended.

- A. Approve Auditing Claims
- B. Approve Departments Reports
- C. Approve Employment Anniversaries
- D. Approve Special Events
- E. Approve Resolution PERA- Officer Berkowitz
- F. Approve Pay Apps
- G. Approve Lawful Gambling Application- All Night Grad and St. Johns Church
- H. Approve Fund Transfers
- I. Approve Farm Lease
- J. Approve Grant Agreement- MN DEED
- K. Appoint Fire Fighter
- L. Approve Donations

- M. Approve Personnel Policy Amendments
- N. Approve Police PT Wages
- O. Call Hearing for Fee Amendment Consideration
- P. Approve Catholic Charities Site Use Agreement
- Q. Approve Resolution Approving Liquor License- Expanse
- R. Approve Renewal of Planning and Park Commission Terms
- S. Approve Ordinance Amendment- Park Commission
- T. Review Concept Plan- Shores of Lake John
- ~~U. Approve Ordinance Rezoning Property- Bruggeman~~
- ~~V. Approve Resolution State Appropriation Application~~
- W. Approve Fire Relief Benefit

## **REMOVED CONSENT ITEMS: NONE**

**U. Approve Ordinance 410 Rezoning Property, Resolution 23-69 Approving Summary Ordinance, and Approving Easement Agreement - Bruggeman-** Planner Nate Sparks presented the request for rezoning the property from an I-1 to R-5. Dennis Cornelius presented additional information on the request. The Council heard from the following members of the public:

Janet Andersen, 35 Knollwood. Andersen expressed concerned with traffic and the height of the building.

Rod Andersen, 35 Knollwood. Expressed concern with the height of the building.

James Gunnarson, 11 Willow Drive. Stated he didn't feel like there was enough land for the project.

Andy Frei, Myrtle Dr S. Commented that there is foot traffic from Ash to main street. He said he would be more open to R-4 zoning.

Council discussed the proposed density with the new rezoning and discussed the need for a traffic study can be discussed when the applicant requests site plan approval. A motion was made by Jonas and seconded by Wuollet to approve Ordinance 410 Rezoning the property, Resolution 23-69 Adoption Summary Ordinance and approving the Easement Agreement as presented.

**T. Approve Resolution State Appropriation Application-** Nate Sparks presented the Concept Plan application for Shore of Lake John. Ryan presented additional information on the proposed concept. No Action was taken by Council. No additional comments or changes were made to the report as presented.

## **UNFINISHED BUSINESS:**

Ordinance 411 Regulating Cannabis- A motion was made by Czycalla and seconded by Grundy to approve Ordinance 411 as presented.

## **NEW BUSINESS:**

**Resolution Accepting Preliminary Engineering Report and Calling a Public Hearing- Highland Brown-** Asst City Engineer Nick Peterson presented the report. A motion was made by Grundy and seconded by Wuollet to approve Resolution 23-71 Accepting the Report and Calling a Public Hearing for December 11, 2023. ROLL CALL: Ayes: Honsey, Czycalla, Wuollet, Grundy, Jonas. Nays: None. Absent: None. Abstain: None. Resolution 23-71 adopted on a 5-aye, 0-nay, 0-absent, 0-abstain vote.

**Resolution Approving Plans and Specifications and Authorizing Advertisement of Bids for Pickleball Courts.** Asst City Engineer Nick Peterson presented the Plans and Specifications. A motion was made by Czycalla and seconded by Honsey to approve Resolution 23-72 Approving

Plans and Specifications and Authorizing Advertisement of Bids. ROLL CALL: Ayes: Honsey, Czycalla, Wuollet, Grundy, Jonas. Nays: None. Absent: None. Abstain: None. Resolution 23-72 adopted on a 5-aye, 0-nay, 0-absent, 0-abstain vote.

**Review Pedestrian Crossings for Highway 55-** Asst City Engineer Nick Peterson presented the options for pedestrian crossings on Highway 55 at Oak Avenue and Poplar Avenue. A motion was made by Wuollet and seconded by Grundy to direct Bolton and Menk to develop plans and discuss improvement with MnDot.

**Review Proposal for GIS-** A motion was made by Czycalla and seconded by Honsey to approve the proposal from Bolton and Menk for the implementation of GIS as presented.

**Review Proposals for New Website-** Hinnenkamp informed Council of the proposed changes to the City's current contract that will go in effect on 5-1-24. The cost increase is going from \$600 annually to approximately \$5000 annually. Council reviewed the options provided in the report. A motion was made by Honsey and seconded by Czycalla to approve the Ultimate Design Option with Civic Plus for the new website.

**Review Snow Removal of Cart Paths in Southbrook-** Council discussed the request for the city removal of snow from the Cart Paths in Southbrook. Haller informed Council of the required equipment and man hours associated with the snow removal. Haller informed Council, the only sidewalks cleared are Council approved. A motion was made by Jonas and seconded by Grundy to direct staff to require at least a 6' wide pathway on the Cart Paths be cleared by the adjacent property owner.

**Purchase of Payloader-** Haller presented quotes to complete repairs for a used payloader purchased from the Federal Surplus site. The payloader cost \$14,790. The total expense after completing estimated repairs is \$64,079. The current estimated market value of a similar loader is valued at \$140,000. Haller informed Council the loader was scheduled for replacement in upcoming years and we are not able to adjust the capital schedule with a lower cost. A motion was made by Honsey and seconded by Wuollet to approve the quotes from Little Falls Machine Inc and RDO Equipment as presented.

**Notice of Retirement- Engfer-** A motion was made by Honsey and seconded by Wuollet to approve the retirement of Nancy Engfer.

## **MAYOR/COUNCIL REPORTS:**

Mayor Jonas stated that we are looking at scheduling a joint City/School meeting.

Police Chief Standafer presented concerns with the intersection of Florence and Knollwood. He recommended making this intersection a 4-way stop with the completion of Florence. A motion was made by Wuollet and seconded by Grundy to approve a 4-way stop at Knollwood and Florence.

## **ADJOURNMENT:**

Moved by Honsey and seconded by Czycalla to adjourn. The meeting was adjourned at 8:45pm.

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Shelly Jonas, Mayor

ATTEST:

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Kelly Hinnenkamp, City Administrator