

**CITY OF ANNANDALE  
PARK COMMISSION**

**TUESDAY, APRIL 30, 2024  
5:30 p.m.  
COUNCIL CHAMBERS**

Commissioners:    Rich Wagner, Chair  
                             Tiera Marsh, Vice Chair  
                             Lee Peterson  
                             Greg Roth  
                             Alex Becker

**1. GENERAL BUSINESS**

- A.** Call to Order/Roll Call
- B.** Citizen Comments
- C.** Consideration of Adding Items to the Agenda
- D.** Consideration to Approve Agenda

**2. APPROVAL OF MINUTES**

- A.** Regular Meeting – February 27, 2024

**3. REGULAR AGENDA**

- A. Discussion Regarding Boat Slips on Pleasant Lake
- B. Discussion Regarding Dog Park at Crow Woods Park
- C. Discussion Regarding Mobile Food Units at the Municipal Park

**4. ADJOURN**

**CITY OF ANNANDALE  
PARK COMMISSION MEETING MINUTES**

**TUESDAY, FEBRUARY 27, 2024**

**5:00 P.M.**

**COUNCIL CHAMBERS**

**Commissioners Present:** Rich Wagner, Tiera Marsh, Lee Peterson, Greg Roth, and Alex Becker  
**Commissioners Absent:** None  
**Staff Present:** Community Development Director Jacob Thunander, City Administrator Kelly Hinnenkamp

**1. GENERAL BUSINESS**

**A. CALL TO ORDER/ROLL CALL**

Wagner called the Regular Meeting of the Annandale Park Commission to order at 5:00 p.m.

**B. CITIZENS COMMENTS**

None.

**C. CONSIDERATION OF ADDING ITEMS TO THE AGENDA**

Staff requested the addition of an update regarding the Minnesota DNR Shade Tree grant program.

**D. CONSIDERATION TO APPROVE AGENDA**

A motion was made by Roth and seconded by Becker to approve the agenda. The motion carried, 5-0.

**2. MINUTES**

**A. REGULAR MEETING – January 30, 2024**

A motion was made by Marsh and seconded by Becker to approve the Regular Meeting Minutes of January 30, 2024, as provided. The motion carried, 5-0.

**3. REGULAR AGENDA**

**A. Consideration of Concept Plat for Triplett Farms 5<sup>th</sup> Addition as it relates to Public Land Dedication**

**Submitted by: LGI Homes – Minnesota, LLC.**

Jay Roos, the applicant from LGI Homes – Minnesota, LLC presented his concept plan to the Commission. He requested making some small park improvements on Outlot B of the proposed plan. The proposal would deed the property to the City and would require the City to maintain it.

Thunander provided information on the Comprehensive Plan goals as it relates to parks and trail/sidewalk development. It was explained that the area is located on the fringe of an additional park search area and that it also includes a regional trail connection.

Due to the applicant's proposal, it was not recommended to have a park on the subject site due to the size and topography of the land.

In addition, it was noted that the original Triplett Farms Planned Unit Development (PUD) included a trail that connects the trail from Warren Avenue to behind the proposed townhomes onto Douglas Drive. The recommendation was that the developer install the trail (a requirement of the PUD) and that the land and cost be considered their public land dedication.

The Commission also discussed the possibility of extending the trail along the south side of Harrison Street (north side of western parcel of proposed subdivision). Due to the annexation of property on the east side of Lake John, there has been interest in having a trail connecting to this part of the City. Trail/sidewalk connections are established from Harrison Street (north of the eastern parcel of the proposed subdivision) to Excelsior Avenue S. If the developer would install this portion of trail, it was recommended that credit be given to the developer.

No formal recommendation was provided, only comments, as the submittal was for concept review only.

#### **B. Consideration of Public Land Dedication for Pintail Preserve**

##### **Applicant: Pintail Preserve, LLC (Brian Bruggeman)**

Thunander presented the staff report for consideration of Public Land Dedication for a plat that was received called Pintail Preserve. The subject site is proposed to accommodate a 66-unit multi-family apartment complex located east of the Cottages of Annandale. It was noted that the applicant was not proposing any public land dedication to the City but was providing several private amenities on the site including a dog park and seating area. The applicant also proposed trail on the north side of the extension of Ash Street, which is a requirement of the subdivision ordinance to have pedestrian facilities that connect or can connect to the existing pedestrian infrastructure. The Comprehensive Plan excludes this area in its future park search area and future regional pedestrian infrastructure area.

Park Commission reviewed the factors when considering public land dedication in the form of cash-in-lieu.

A motion was made by Becker and seconded by Peterson to recommend cash-in-lieu for public land dedication (per ordinance requirements). In addition, the Park Commission encourages the developer to install trail on the north side of Ash Street from Excelsior Avenue S to the developer's site (area located in front of the Cottages of Annandale), with that cost being credited to the developer's total dedication requirements. If cash-in-lieu is provided without the trail, the Park Commission recommends the City install the trail from Excelsior Avenue S up to the developer's site. The motion carried, 5-0.

#### **4. ADDED ITEM**

##### Update Regarding Minnesota DNR Shade Tree Grant:

Thunander noted that the City received a grant through the Minnesota DNR's Shade Tree program. The grant focuses on removal of ash trees to eliminate the risk of or exposure to Emerald Ash Borer. The grant also covers removal of trees that are diseased or at risk of disease. With every tree removed, a new tree would be planted. It was noted that the grant covered removal and replacement of trees on all City properties including parks, cemeteries, and other City properties. The tree removal and replacement may give these public areas a new aesthetic.

#### **5. ADJOURN**

A motion was made by Peterson and seconded by Marsh to adjourn the meeting at 5:51 p.m. The motion carried, 5-0.

Respectfully submitted,

Jacob Thunander, Community Development Director

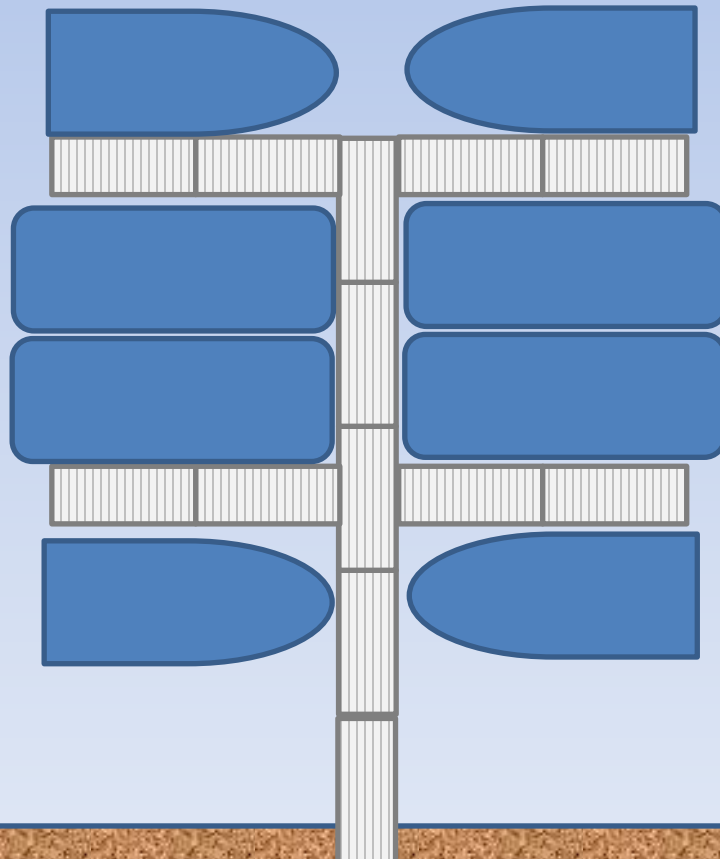
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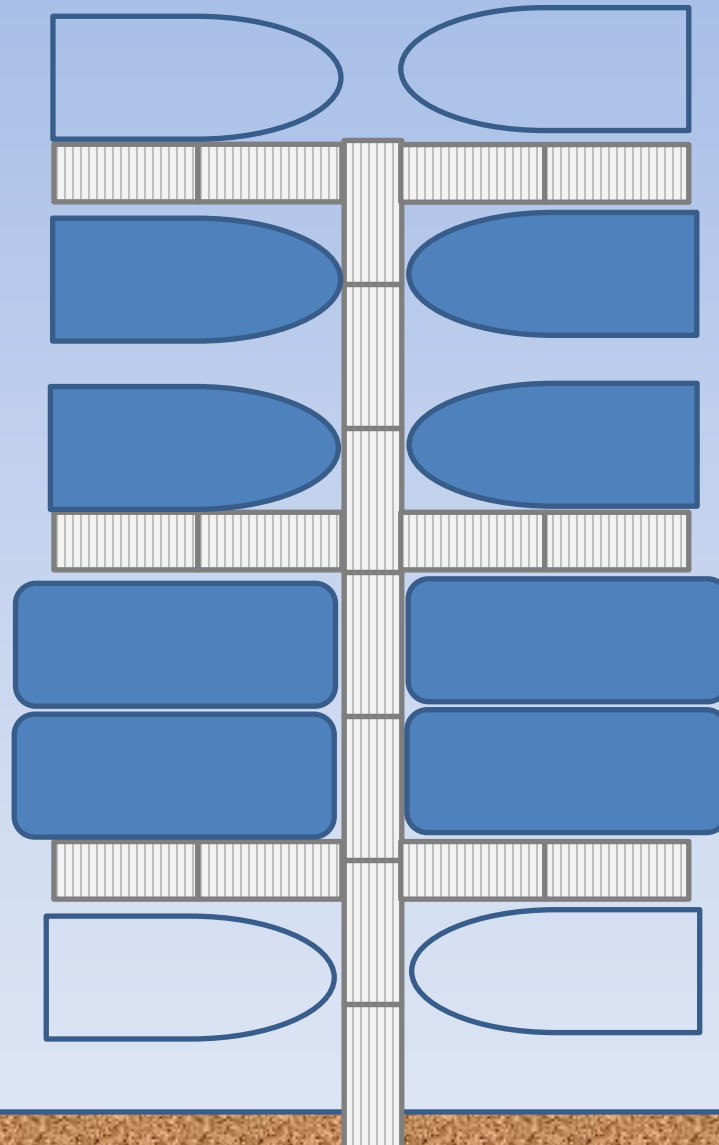
# CITY OF ANNANDALE

## REQUEST FOR COMMISSION ACTION

Originating Department: <b>Administration</b>	Meeting Date: <b>April 30, 2024</b>	Agenda No. <b>3A.</b>
Agenda Section: <b>Regular Agenda</b>	Item: <b>Discussion Regarding Boat Slips on Pleasant Lake</b>	
<p><b>BACKGROUND</b></p> <p>The Park Commission has been asked to provide feedback on the possibility of installing boat slips on the south side of Pleasant Lake. The proposed concept submitted by Anchor Dock &amp; Lift demonstrates four concept designs ranging from 8 to 12 boat slips. If installed, the slips would extend approximately 96 feet into the water. The purpose of the installation of the boat slips is so that Annandale residents could also enjoy the use of the lake if they do not have property along the shoreline.</p> <p>In addition, some cities that have public boat slips provide city water, electricity, and a gas dock near the marina.</p> <p>The slips would be owned by the City and rented out to the general public on an annual basis or provided for daily use on a first-come, first serve basis. If supported, the City would develop a permitting process, fees, and regulations.</p> <p>The Park Commission reviewed a similar request at several meetings in 2019. The Commission was not supportive of the investment due to the size of the lake. Other noted concerns included location of the marina, impact to the beach, concerns of the Lake Association and DNR, low demand, and maintenance.</p> <p>Attached:</p> <ul style="list-style-type: none"><li>• Concept Designs</li></ul>		

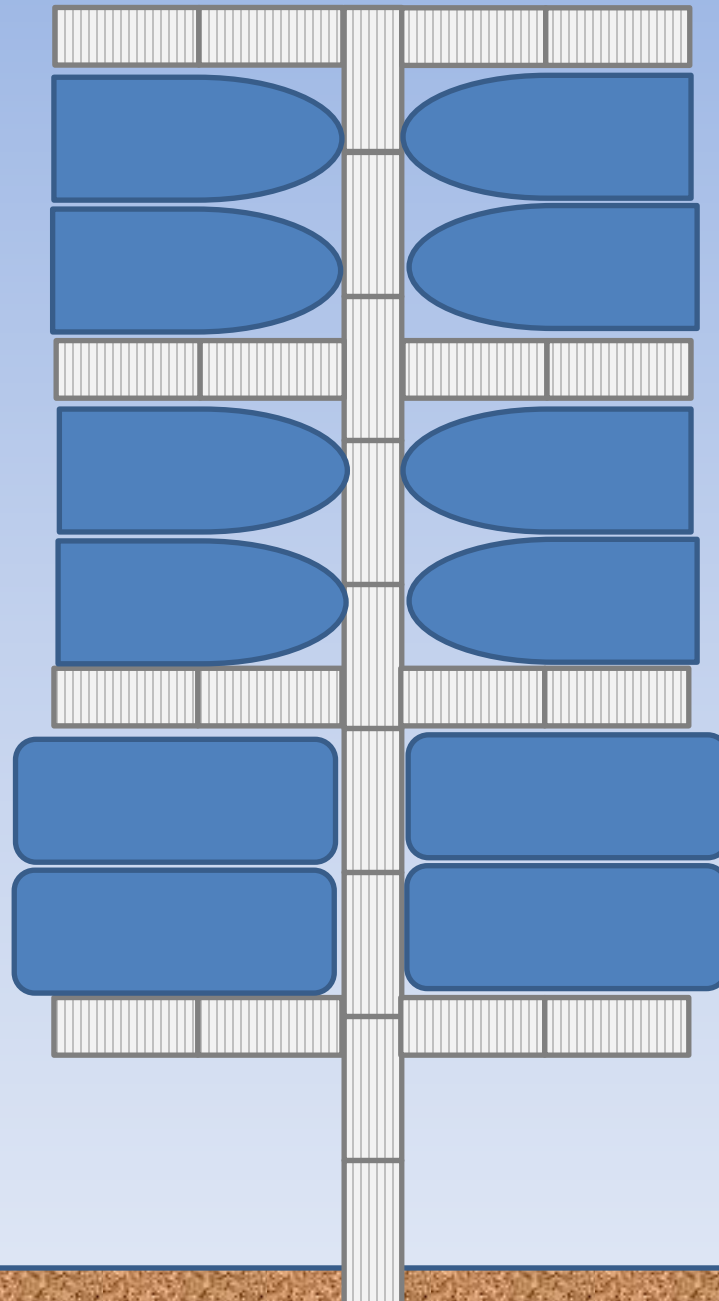
13 Sections  
8 boats





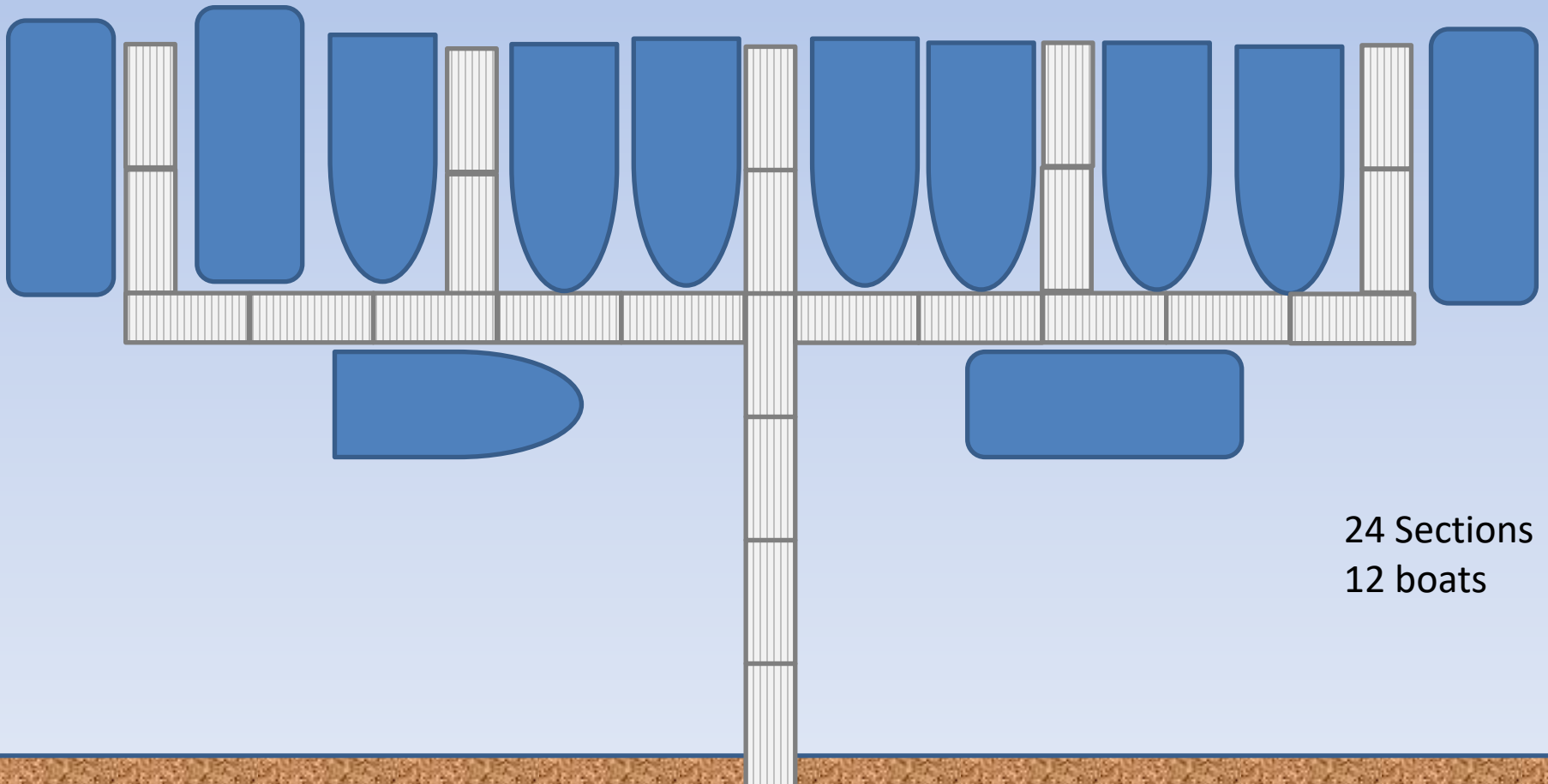
19 Sections  
8 boats

# City of Annandale



25 Sections  
12 boats

# City of Annandale



# CITY OF ANNANDALE

## REQUEST FOR COMMISSION ACTION

Originating Department: <b>Administration</b>	Meeting Date: <b>April 30, 2024</b>	Agenda No. <b>3B.</b>
Agenda Section: <b>Regular Agenda</b>	Item: <b>Discussion Regarding Dog Park at Crow Woods Park</b>	
<p><b>BACKGROUND</b></p> <p>During the annual parks review and goals meeting, the Park Commission was interested in having a dog park in the community. Crow Woods Park has been an underutilized park and the Commission was interested in pursuing a dog park for this area. The Council provided support for the concept and directed staff to develop plans and engage the local community on the concept.</p> <p>Coinciding with the project, the City is working on removal of ash trees and other diseased/at risk trees at Crow Woods Park. This work is being completed with a grant through the Minnesota DNR.</p> <p>A proposed concept design is provided for review. The following recommendations are made:</p> <ul style="list-style-type: none"><li>• A small fenced in staging area to allow pet owners the ability to remove leashes before entering the facility. This staging area would be over the bituminous area of the former basketball courts.</li><li>• Two fenced in dog areas would be provided: small dog and an intermediate/large dog.</li><li>• Equipment provided would include benches, picnic tables, and garbage receptacles with bags. A donation program could be held to raise funds for these items and other community desired amenities.</li><li>• Signage also should be designed to explain the rules for using the facility along with the hours. Dogs would need to be licensed with the City or with the City (if they have licensing) the residents live in.</li><li>• Due to the high cost of extending water to the site, staff are not proposing water spigots at this time.</li><li>• Parking would occur on the street or in front of the Public Works fenced in staging area (just south of the park).</li></ul> <p>The Park Commission is asked to provide input on the design of the facility and to schedule a public engagement session at a special meeting with the Park Commission. Staff would also be supportive of a community survey or poll on revitalizing the park.</p> <p>Attached:</p> <ul style="list-style-type: none"><li>• Concept Design</li></ul>		



# CITY OF ANNANDALE

## REQUEST FOR COMMISSION ACTION

Originating Department: <b>Administration</b>	Meeting Date: <b>April 30, 2024</b>	Agenda No. <b>3C.</b>
Agenda Section: <b>Regular Agenda</b>	Item: <b>Discussion Regarding Mobile Food Units at the Municipal Park</b>	
<p><b>BACKGROUND</b></p> <p>Last year with the Park Commission's recommendation and Council direction, mobile food units were allowed to stage at the City Municipal Park during the spring and summer seasons at no cost, but with a valid license. The purpose was to attract more people to the park, especially the beach area. The program was a one-year trial.</p> <p>Mobile food units chose to be present during events, including Concerts at the Park and the All-City Garage Sale. The feedback received from vendors last year was mixed.</p> <p>In summary the following feedback was provided:</p> <ul style="list-style-type: none"><li>• Additional advertising requested.</li><li>• Sales were slow and sales points were not met. Slow sales could be due to the timing of the events.</li><li>• Would only attend during a city event and not a full weekend day.</li><li>• Concern with paying license fee.</li></ul> <p>Park Commission should provide a recommendation on whether to continue the mobile food unit schedule at the Municipal Park.</p>		