

**MINUTES**  
**ANNANDALE CITY COUNCIL**  
**June 16, 2022**

**CALL TO ORDER/ROLL CALL:** The City Council of Annandale, Minnesota met for a special meeting on June 16, 2022 at 12:00 pm at the Annandale Council Chambers. Mayor Jonas called the meeting to order at 12:00pm.

City Council Present: Jonas, Wuollet, Grundy, Czycalla via zoom, Honsey. City Council members absent: none. Also, present were Administrator Hinnenkamp, Shannon Sweeney via zoom.

**SET AGENDA:** Motion was made by Honsey and seconded by Wuollet to adopt the agenda as presented. The motion carried unanimously.

All motions are approved unanimously by roll call unless otherwise noted.

**NEW BUSINESS**

**Review Feasibility Study for Extension of Sewer and Water-** Hinnenkamp reviewed the feasibility study previously presented to the Council. Financial Advisor Shannon Sweeney presented the debt management plan which included the additional cost of the sewer and water extension assuming these expenses would need to be paid for using sewer and water revenues until growth occurs. Sweeney explained based on the conservative projections, due to the retirement of debt, the impact of the project would not have a significant impact on the City's rates and the City would still be able to reach their goal of reserve fund balance in the short term. Council reviewed the projected debt of other projects included in the plan.

Czycalla left the meeting at 1:00pm.

Hinnenkamp explained if the Council elected to move forward, staff is requesting approval to enter into an agreement with the developer to provide an escrow for 50% of the cost of the plans and specifications. These funds would be applied towards the fees of the sewer and water per the development agreement when the final plat is approved. The City would agree to return these funds if the City elected to not move forward with bidding the project or awarding the contract to extend the utilities.

A motion was made by Honsey and seconded by Wuollet to approve Resolution ordering the report and Resolution Accepting the Report and Authorizing Plans and Specifications.

**ADJOURNMENT:**

Motion was made by Wuollet and seconded by Honsey to adjourn the meeting. The meeting was adjourned at 1:20 pm.

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Shelly Jonas, Mayor

ATTEST:

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Kelly Hinnenkamp, City Administrator